

Skaneateles Central School District
Board of Education

Strategic Planning Advisory Committee

AGENDA

9 November, 2016

6:30-8:00pm

Board of Education Building

The meeting came to order at 6:35pm with Mrs. Brogan, Mrs. Abbott-Kenan, Ms. Usdansky-Niebuhr, Mrs. MacLachlan, Mrs. DeMass, Mr. Widrick, Mr. Butler, Mr. Slentz, Mrs. Richards, Mrs. Lynn, Mrs. Ward, and Mr. Nicholson were present. Mrs. Cogan-Millman, Mr. Gerst, and Mr. Neumann were absent and excused. Mr. Lambdin was present as a community member and it was noted that he would not participate in any of the discussions so as to avoid concerns of an established quorum at the meeting.

Board members welcomed the committee and new committee member, Tara Lynn who is the executive director of the Skaneateles Chamber of Commerce.

Mr. Slentz noted the application of the Open Meetings Law to the committee and asked for the committee's approval for a change to the order of the agenda so that the guests could present and then be on their way. The committee agreed. The standing committee agreed that Mrs. Brogan would report out to the full board at the next meeting. It's also

Mr. Slentz briefly reviewed:

- the minutes from the October 12 meeting and noted the addition of details regarding current capital projects that were underway within the district;
- the status of the Duke Schneider bequest expenditure plan due to the policy ad hoc committee suggesting that a maintenance fund be established with a portion of the bequest; and
- the status of the six services to be provided by the strategic planning consultants. A meeting was held with the consultants earlier in the day and services two, three, and four would be the focus of their next steps with school visitations being scheduled at this time.

Mr. Slentz introduced the Project 2021 architects - the BCK/IBI Group who provided an overview of their services, and the processes to be used in the pre-referendum stages of Project 2021. Steve Thesier, Stephen Somogy, and Susan Christensen are the representatives from the firm who will work most closely with the SCS team. The committee discussed a number of the areas and focused particularly on the communications aspects that the architects would assist us with. Susan Christensen who leads the communication team at BCK/IBI detailed some of the work that she anticipated focusing on for this project. Committee members noted the importance of establishing a strong narrative that detailed the "why?" of the project. Mr. Slentz noted that he believed the narrative will evolve nicely from the Strategic Planning Tracker.

Mr. Slentz then updated the committee on the process for finalizing the recommendation for construction management services for Project 2021 and noted the high priority of involving students in both the architectural and the construction management processes. A recommendation to the board at the November 15 meeting was anticipated.

The committee spent the remainder of the meeting reviewing the revised Strategic Planning Tracker. This document will remain in draft form as it captures the various actions and initiatives that are underway and planned to meet each of the strategies detailed. Progress on the document 2016/17. Cabinet will continue to review the document as well and, at the request of committee members, an outcomes column will be added which will focus on measurable areas of progress.

With all agenda items being complete, board members thanked the committee for their time and work on tonight's agenda. The meeting adjourned at 8 PM.

Respectfully submitted,

Mrs. Brogan, Mrs. Abbott-Kenan, and Ms. Usdansky-Niebuhr